

MINUTES	TUESDAY, MAY 10, 2016	13:00 – 14:30 (UTC)	CONFERENCE CALL
MEETING	IPC Membership Meeting		
CHAIR FOR MEETING	Greg Shatan, IPC President		
MINUTES TAKEN BY	Chantelle Doerksen, IPC Secretariat / Approved by Fabricio Vayra, IPC Secretary		

Agenda Items

- 1.** Introduction
- 2.** Report from Council (Heather & Paul)
- 3.** Letter to ICANN Board regarding PICs and Compliance; Potential Response (Steve)
- 4.** Website and Memberclicks Update
 - a. Financial Management and Memberclicks
- 5.** Report on Follow-Up Call with ICANN Staff Regarding IPC Comments on Budget (Steve)
- 6.** IPC Meeting at INTA (Orlando, FL, May 25, 1 PM EDT/17:00 UTC)
- 7.** Planning for ICANN 56 Policy Forum (Helsinki, Finland, June 27-30)
- 8.** Open Public Comments

COMMENT	STATUS
Release of Country and Territory Names within the .TORAY and .PICTET TLDs (Due 10 May 2016)	No comments received; will be submitted today
Draft New ICANN Bylaws (Due 21 May 2016)	Update from drafting team
Release of Country and Territory Names within the .HYUNDAI, .KIA and .GODADDY TLDs (Due 9 Jun 2016)	

- 9.** Working Group Reports
 - a. CCWG Accountability and CWG Stewardship Update
 - i. Bylaws Drafting
 - ii. Work Stream 2: F2F in Helsinki
 - b. "Big Three" Coordination
- 10.** Bylaws Review Team
- 11.** All Other Business
- 12.** Adjourn

1. Introduction – *Greg Shatan*

IPC President, Greg Shatan, welcomed and thanked participants for joining the monthly IPC Membership meeting. The meeting was opened by a roll call.

2. Report from Council – *Heather Forrest & Paul McGrady*

Heather updated the IPC regarding the GNSO Council agenda and upcoming meeting to be held on Thursday, May 12th:

- a. **The International Red Cross circulated a letter** to the GNSO Council list in regards to protections of their names and acronyms. Council has taken into account staff and GNSO recommendations that date back to 2007, and Red Cross identifiers will be a topic for discussion in Helsinki in the hopes of moving the discussion forward.
- b. **GNSO Liaison to the GAC**- Submissions for recommendation to Glen are due on 24 May.
- c. **Privacy and Proxy update**- Session is scheduled for Helsinki and more information if forthcoming. Heather noted that cross-community session topics were nominated by the various SO and ACs. The GNSO will call for volunteers once the Board approves the PPSAI's final report.
- d. **Co-chairs of the RPM Review PDP Working Group Confirmation**- Kathy Kleiman, Phil Corwin, and J. Scott Evans are expected to be confirmed as the three co-chairs.
- e. **Meeting B Schedule update**- still being finalized by the GNSO Council
- f. **IANA Transition Discussion items**- the Cross-Community Working Group on Internet Governance and the Implementation of the IANA stewardship transition plan are on the agenda, and it is expected to be focused on as a call for questions. A summary of where the group is currently will be circulated amongst the Council list.

ICANN bylaws: Questions were raised by IPC Members in regards to the status of the ICANN bylaws, noting that they should be front and center for the GNSO Council and the GNSO as a whole.

3. Letter to ICANN Board regarding PICs and Compliance; Potential Response – *Steve Metalitz*

Steve Metalitz updated the group on the IPC's letter to the Board regarding PICs and Compliance. An informal response was received, noting that a more formal response was forthcoming after the Board meeting in Amsterdam.

4. Website and Memberclicks Update – *Greg Shatan*

- a. Financial Management and Memberclicks

Greg Shatan updated the IPC on the status of Memberclicks, and noting that the link would be shared with the list for review and input. Moolah, Memberclicks' payment processor and QuickBooks will be integrated into the website to support Lori Schulman, the IPC's treasurer in the transition to the Memberclicks' membership management platform.

IPC Leadership has approved modest expenditures to pay for the services of a bookkeeper, with the intent to formalize the processing of the IPC's finances and ensure they are in good shape with the transition to Memberclicks. Greg noted that this is part of the transition to Memberclicks as a membership management platform.

Membership dues for the IPC are forthcoming, and will be sent a little later than usual due to the changeover. Greg noted that they are typically sent in March for the year in which they apply, as per the IPC bylaws. Efforts are being made to ensure a seamless transition to Memberclicks in regards to invoicing.

Greg noted that along with himself, Marc Trachtenberg, Chantelle Doerksen, Lori Schulman, and Fabricio Vayra have been involved in the transition to Memberclicks over the past few months.

Feedback on the new IPC website, <https://ipc.memberclicks.net/>, is welcomed.

5. Report on Follow-Up Call with ICANN Staff Regarding IPC Comments on Budget – Steve Metalitz

The IPC, along with the BC and ISPCP, presented their comments on the ICANN Budget and Five-year Operating Plan to Leo Vegoda and the ICANN Financial Committee. Numerous staff and a few Board Members were present.

The IPC presented their comment, highlighting the need for travel support to cover all officers. Steve noted that Xavier Calvez, ICANN CFO, gave an update on expenditures associated with the transition and accountability enhancements estimating costs to be between \$6 million and \$9 million USD. A finalized figure is expected by the end of May.

An update on the new GTLD program, including the one-third filing application fee was discussed, noting that the community would be consulted about how the money from this program ought to be used.

Listen to the AC recording of the IPC/BC/ISPCP meeting with the ICANN Financial Committee here <https://icann.adobeconnect.com/p92voajwoxs/>.

6. IPC Meeting at INTA (Orlando, FL, May 25, 1 PM EDT/17:00 UTC) – Greg Shatan

Greg Shatan announced that the IPC will host an in-person meeting at INTA on Wednesday, 25 May at 13:00 EDT (17:00 UTC) in Orlando, Florida. Remote participation is encouraged for those who cannot attend in person. Invitation and dial-in details are forthcoming.

Greg thanked ICANN's IT staff for providing their technical knowledge in support of the IPC's coordination of the AV logistics of the meeting.

7. Planning for ICANN 56 Policy Forum (Helsinki, Finland, June 27-30)- Greg Shatan

Greg Shatan announced that the IPC is planning a constituency lunch meeting on Monday, 27 June. Information regarding other events, such as an IPC no-host dinner are TBD. The CSG is still deciding on meeting arrangements. The IPC has sent three requests for bilateral meetings to be held with the ALAC, Registry Stakeholder Group and the Registrar Stakeholder Group. Meeting times are still trying to be finalized.

IPC Membership Meeting

The new ICANN CEO, Göran Marby, will also be invited to meet with the IPC.

Kiran Malancharuvil, IPC Participation Coordinator, has requested IPC members to volunteer for the Helsinki planning committee.

8. Open Public Comments - *Greg Shatan*

COMMENT	STATUS
Release of Country and Territory Names within the .TORAY and .PICTET TLDs (Due 10 May 2016)	Heather Forrest prepared comments on behalf of the IPC and posted them to the list for comment. No comments were received and Greg will submit them to the comment forum.
Draft New ICANN Bylaws (Due 21 May 2016)	Steve Metalitz is leading the drafting team, and two calls have been held for this group for discussion in advance of the 21 st May deadline.

9. Working Group Reports- *Greg Shatan*

- a. CCWG Accountability and CWG Stewardship Update
 - i. Bylaws Drafting
 - ii. Work Stream 2: F2F in Helsinki
- b. "Big Three" Coordination

Kiran Malancharuvil posted a detailed list of online projects for the IPC to review.

Greg Shatan acknowledged the recent IPC Kitchen Cabinet call and the work of the CCT Review team, co-chaired by Jonathan Zuck. Jonathan and David are co-chairing the Kitchen Cabinet calls and volunteers are still welcome to join. Greg requested that interested volunteers contact Kiran for more information.

10. Bylaws Review Team

Paul McGrady and Greg led a discussion about the CCWG Accountability and the bylaws drafting process, noting that it is currently in the public comment phase. The CCWG is also preparing comments on the bylaws, in the spirit of transparency, to point out discrepancies between what was intended and what resulted in the bylaws.

11. All Other Business

No further business was discussed.

12. List of participants

Alexander Chilikov, Alistair Payne, Charné Le Roux, Fabricio Vayra, Greg Shatan, Griffin Barnett, Heather Forrest, Jeff Neuman, John McElwaine, Jonathan Zuck, Luca Barbero, Michael Flemming, Michael Graham, Michael Peroff, Patrick Charnley, Paul McGrady, Petter Rindforth, Richard Friedman, Steve Metalitz, Susan Payne, Vicky Sheckler

Apologies:

Ellen Shankman, Douglas Isenberg, Marina Lewis, Colin O'Brien, Kiran Malancharuvil, Lori Schulman

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<p>14. Meeting Adjourned – <i>Greg Shatan</i> Greg Shatan adjourned the meeting at 14:30 UTC</p>			